

## Steps in administering the FIEPRA, - Common Text Assessment

•All materials, except the student texts, are found on the website.

\*\*Usually this assessment is administered in the fall and the spring. It can be administered with the whole class (preferably with two teachers present) or with small groups of students in the class, one group at a time.

1. Read the protocol. Decide on whether you are working with the class as a whole group or with students in small groups.
2. Photocopy the necessary materials, as described in the protocol.
3. Conduct the assessment, following the instructions in the protocol.
4. Arrange for something quiet for students to do when finished their work and/or while waiting for you to have the Lecture orale/Conférence with them.
5. To code the assessment, photocopy one copy for each student of the grade appropriate Reading Performance Standard.
6. Meet with a colleague (the learning assistant teacher, another teacher from your grade, a group of primary teachers, an administrator, the librarian) and code what you have noticed about each student's reading performance on the Mes idées/Questions et réponses, Lecture orale, et Conférence. Most teachers choose a different colour each time they assess (i.e., orange for Sept., green for May) and highlight the bullets on the Performance Standard that matches what they have seen in the student's work on the assessment. Do not expect students' reading behavior to all be in a particular column on the PS. Be particular. Consider bullet by bullet and only highlight those for which you have evidence. Not all will match.
7. Consider your class as a whole. Make a group plan, using the grade level Performance Standard Worksheet, of 1 or 2 focus areas for instruction. Consider action plans for small groups of students and individuals.
8. Plan for your next assessment and to meet again to monitor the instructional plan.